



SAMMAMISH PLATEAU WATER & SEWER DISTRICT
1510 228TH Ave. S.E., Sammamish, Washington 98075

Minutes
September 8, 2009

Commissioner Mary Shustov, President of the Board of Commissioners, called the Sammamish Plateau Water and Sewer District Board of Commissioners regular meeting to order at 3:00 P.M. A quorum represented by Commissioner Mary Shustov, Lloyd Warren, Robert Brady and Robert Abbott were present. Also present were District staff Ron Little, Jay Regenstreif, Scott Jonas, Shelley Fyfe, Jim Koingsfeld and Asea Sandine. John Milne, District legal counsel, James Tupper, special counsel, Scott Coffey, CDM Engineering, Jim Carr, CDM Engineering and Brett Bader, Madison Communications, were present. Commissioner Harman joined the meeting at 3:06 p.m.

ADDITIONS/ALTERATIONS TO THE AGENDA

- There were no alterations.

PUBLIC COMMENTS

- There were none.

CONSENT AGENDA

Minutes:				
<ul style="list-style-type: none"> • August 10, 2009 • August 17, 2009 as amended. 				
Resolutions:				
3841	OB Frank Properties Retail Development - DEA	2124069090,9068,9069,9138,9139,9140	Final Acceptance	
3842	Laurels Phase 3 (AKA ARCH of King County) - DEA	4221270390	Termination	
3843	Redmond Ridge Panhandle - DEA	0225069002,9080,9081,9082,9083,9084	Termination	
3844	Dadvar 205 th NE Short Plat - DEA	3225069304	Initial Acceptance	
3845	Revised Vacation and Sick Leave Employment Policy		Policy	
3846	SE 14 th Place Water Main Replacement		Change Order 1&2	
Vouchers				
#1	Maintenance Fund	09-082-0010	107994-108087	244,946.84
#4	Sewer Construction	09-082-3510	301036-301052	102,400.00
#10	Electronic Remittance (Payroll)	09-082-0010	DD.4601-4657	114,267.94
#10	Electronic Remittance (Dept of Ret - PERS)	09-082-0010	WT.107990	16,507.61
#10	Electronic Remittance (ICMA - Def Comp)	09-082-0010	WT.107991	2,565.00
#10	Electronic Remittance(King Co Fin - PR Taxes)	09-082-0010	WT.107992	43,397.36
#10	Electronic Remittance (WA State Treasurer - Def Comp)	09-082-0010	WT.107993	2,832.50
	TOTAL			526,917.25
<ul style="list-style-type: none"> ➤ Motion: Commissioner Warren made a motion to approve the Consent Agenda as presented. The motion failed for lack of a second. ➤ Motion: Commissioner Abbott made a motion to amend the draft minutes of September 17, 2009. Commissioner Shustov seconded the motion. . The motion was passed unanimously. ➤ Motion: Commissioner Brady made a motion to approve the Consent Agenda with the minutes as amended. Commissioner Harman seconded. The motion was passed unanimously. 				

A. EXECUTIVE SESSION – ISSAQUAH LITIGATION

Little requested an executive session to discuss the pending Issaquah litigation. On that basis Commissioner Shustov so moved. Commissioner Warren seconded the motion which was carried unanimously. Before convening the executive session at 3:09 p.m. Commissioner Shustov advised that the executive session would be concluded at 3:54 p.m. At 3:54 Commissioner Shustov publicly announced that the executive session would be extended to 4:10 p.m. At 4:10 p.m. Commissioner Shustov publicly announced the executive session would be extended to 4:30 p.m. At 4:30 p.m. Commissioner Shustov publicly announced the executive session would be extended to 4:33p.m. At 4:33 p.m. the executive session was concluded and the open public meeting was reconvened.

B. WASWD CONFERENCE

Little reported that a Commissioner had requested accommodations for Tuesday night and the Board does not currently have a policy regarding lodging prior to the commencement of a conference or other authorized activity. However, the policy for District employees would not provide for accommodations in this instance. The Board concurred that there is no District business requiring a Tuesday night stay. Therefore, no accommodations should be made for Tuesday night of the Conference.

C. COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS)

Jonas and Fyfe presented the Board with an overview of how CMMS is currently operating and the potential uses for future applications. The overview included Assets, Work Orders and Reports. The Board thanked staff for their hard work on the project. An outcome of CMMS the Board would like to see in the future is an annual plan and bench marks.

D. 2009 COMMISSIONER COMMITTEES

This item was postponed to the September 21, 2009 Board meeting due to time constraints.

E. MEETING EFFICIENCY

This item was postponed to September 21, 2009 Board meeting due to time constraints.

ATTORNEY/MANAGER/COMMISSIONER COMMENTS

Attorney Comments

- Nothing to report at this time.

Manager Comments

- Advised the Board that the Executive Assistant needed to confirm WASWD accommodations prior to September 9, 2009 for any refunds.

Commissioner Comments

Commissioner Shustov

- Advised the Board received a letter from a customer regarding rates and how difficult it is to irrigate a garden in dry weather.

Commissioner Warren

- Nothing to report at this time.

Commissioner Abbott

- Nothing to report at this time.

Commissioner Harman

- Not present during reports.

Commissioner Brady

- **Motion:** Commissioner Brady made a motion to approve to excuse Abbott's absence from the August 10, 2009 Board meeting. Commissioner Warren seconded the motion.

The motion passed unanimously.

- Proposed the Board hire Dr. Paul Rossman to attend an upcoming Board meeting and present to the theory of a Learning Organization. Staff will obtain information on Dr. Rossman and report back to the Board for further direction.

STATUS/ACTION AGENDA ITEM REVIEW

Nothing had changed since the last meeting.

ADJOURN

As there were no further persons to be heard, or business to discuss the meeting was adjourned at 6:00 P.M.



Robert Brady, Secretary