

**SAMMAMISH PLATEAU WATER & SEWER DISTRICT**  
**1510 228<sup>TH</sup> Ave. S.E., Sammamish, Washington 98075**

**Minutes**  
**January 11, 2010**

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Commissioner Mary Shustov, President of the Board of Commissioners, called the Sammamish Plateau Water and Sewer District Board of Commissioners study session to order at 3:02 P.M. A quorum represented by Commissioner Mary Shustov, Lloyd Warren, Robert Brady, Robert Abbott and Tom Harman was present. Also present were District staff Ron Little, Jay Regenstreif, Lisa Tobin, Scott Jonas, Shelley Fyfe, and Asea Sandine. John Milne, District legal counsel, was also present.

**ADDITIONS/ALTERATIONS TO THE AGENDA**

- Little advised he would like to add discussion of the utility tax / assumption bill to the agenda as the State Association had requested input from all members on the bill. PUBLIC COMMENTS
- No public was present.

**A. CITY GOVERNANCE TOPICS**

Little advised he added sub- categories to Commissioner Warren's list regarding Governance issue topics. Commissioner Warren advised that the Board needed to determine its objectives prior to any discussions with cities and the county.

The Board discussed the framework for engaging the cities and county and identified the goal was to 1) define categories that needed evaluation; and 2) define the different government alternatives to be considered.

The Board then defined categories of importance to be evaluated when evaluating alternatives for governance (quantitatively or qualitatively). Categories are to include: 1) high level of aquifer and high drinking level quality; 2) high level of reliable service; 3) responsive customer service; 4) effective stewardship of financial resources; 5) intergenerational plans; 6) equity among rate payers (growth pays for growth); 7) cost of product and service to ratepayers; and 8) customer desire (poll customers).

The Board directed staff to work with Commissioners' Shustov and Brady to draft a letter highlighting the goals and categories and to return the letter to the Board for consideration and approval at the February 1, 2010 meeting.

**B. GENERAL MANAGER RECRUITMENT PROCESS**

Little advised that staff had prepared a schedule and process for the general manager recruitment and Fyfe was present and requested guidance from the Board regarding the process and interview questions. The Board felt the interview questions staff prepared were appropriate. The Board directed staff to review the applications and present the Board with the top three candidates that meet the minimum qualifications. The Board directed staff to provide the salary review and relocation information at the February 1, 2010 meeting.

**C. EXECUTIVE SESSION- GENERAL MANAGER EVALUATION – RCW 42.30.110(1) (g)**

Commissioner Brady made a motion to convene an executive session to review the performance of the general manager. Commissioner Abbott seconded the motion which was carried unanimously. Before convening the executive session at 5:24 p.m., Commissioner Shustov advised that the open public meeting would reconvene at 5:40 p.m. The Commissioners then attended the executive session. At 5:40 p.m. the executive session was concluded and the open public meeting was reconvened.

- **Motion:** Commissioner Brady made a motion authoring a 5% merit increase in the General Manager's 2010 salary effective January 1, 2010. Commissioner Abbott seconded the motion.  
**The motion carried by a vote of 4-0. Commissioner Warren was not present for voting.  
Commissioner Warren was excused during the executive session.**

**ATTORNEY/MANAGER/COMMISSIONER COMMENTS**

*Attorney Comments*

- Nothing to report.

*Manager Comments*

- Nothing to report.

*Commissioner Comments*

*Commissioner Shustov*

- Nothing to report.

*Commissioner Warren*

- Nothing to report.

*Commissioner Harman*

- Nothing to report.

*Commissioner Brady*

- Nothing to report.

*Commissioner Abbott*

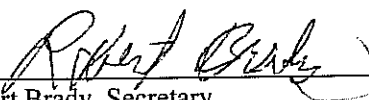
- Nothing to report.

**CALENDAR REVIEW**

Nothing had changed since the last meeting.

**ADJOURN**

As there were no further persons to be heard, or business to discuss the meeting was adjourned at 6:00 P.M.

  
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Robert Brady, Secretary